

CASINO					
	Doc. Version:	1.0		Pa	ge 1 of 9
Paycom	Revised by:		Revision #		Draft
How to use Translation in	Effective Date:		Change #	0	
Browsers	Approval:	Compensation/HR	RIS-Training	Mana	ger

### **Table of Contents**

Table of Contents	1
Google Chrome	2
Google Chrome Continued	3
Firefox	4
Firefox Continued	5
Firefox Continued	6
Microsoft Edge	7
Microsoft Edge Continued	
Microsoft Edge Continued	9



CASINO					
	Doc. Version:	1.0		Pag	ge 2 of 9
Paycom	Revised by:	Revis	ion #		Draft
How to use Translation in	Effective Date:	Chan	ge #	0	
Browsers	Approval:	Compensation/HRIS-Tra	aining M	lanag	ger

### **Translation using Google Chrome**

External candidates using Google Chrome can change the language following the provided steps.

Candidate will go to Spirit Mountain Casino and click on "careers" to begin the application process.

\*Right click on the page and select "translate to English"

Another "pop-up" will appear in \*upper right hand corner of screen

Click on the 3 vertical dots and click on "choose another language"

Select language preferred and click "translate"

Mountain View	/ Sports Bar Host/Hostess (Part-Time) **Hire-	on Bonus up to \$1000	Apply Now	
Job Details			Longl Elect Manual	
Job Location	Spirit Mountain Casino - Grand Ronde, Salary Range OR	\$16.00 Hourly	cogu rascaune	
Position Type	Part Time Job Shift	Swing	Legal Last Name*	
Education Level	High School			
Description			Email*	
Summary: Oversee	s and coordinates restaurant service to guests.		Confirm Email*	
The intent of this po Employee(s) may be	sition description is to provide a representative summary of the major du required to perform position-related tasks other than those specifically	ities and responsibilities performed by this position. listed in this description.	Phone*	
Essential Job Fund Greets guests	tions: assigns and escorts to tables, and provides menus.		1 ATTACH RESUME	
<ul> <li>Schedules din</li> <li>Answers the ti</li> <li>Informs staff o</li> <li>Assists staff bits</li> </ul>	ng reservations and arranges parties or special services for diners. Jephone and takes to go orders. f new guests, keeps table map current and maintains clean and organiz r bussing tables, delivering water and other tasks.	ad menus.	START APPLICATION	
<ul> <li>Thanks guests supervisor.</li> </ul>	when they leave, responds to requests for information about Casino ac	tivities and events, directs complaints to appropriate		
Spirit Mountain Sta Delivers Spirit Brand Promise Learns comp Regulation Ch	ndards: Mountains Spirit of Excellence by consistently modeling attitudes and and Butaness Vision. ehends and compiles with all Company and departmental policies apter 5 requirements.	I behaviors in alignment with SMGIs Pride Values, and procedures, MICS, gaming regulations and		
<ul> <li>Fullows all Col</li> </ul>	porere and experimental salety posces and procedures.			
Qualifications				



\*right click on mouse

Date Originated: Date Revised: New Effective Date:



CASINO					
	Doc. Version:	1.0		Pag	ge 3 of 9
Paycom	Revised by:	Revis	ion #		Draft
How to use Translation in	Effective Date:	Chan	ge #	0	
Browsers	Approval:	Compensation/HRIS-Tra	ining M	lanag	ger

Once the candidate has been hired as a Spirit Mountain Casino employee, they can follow steps above in Google Chrome to translate to the language preferred.

Right click on the page and select "translate to English"

Another "pop-up" will appear in upper right hand corner of screen

Click on the 3 vertical dots and click on "choose another language"

Select language preferred and click "translate"

			Mi cuenta
Anfitrión / Anfitriona de Mountain View Sports Bar (tier	mpo parcial) ** Bono de alquiler	hasta \$ 1000	
1. Cargar curriculum vitae / información personal 2. Educación 3. Empleo	4. Referencias 5. Preguntas 6. Autoidentifica	ación voluntaria 1 7. Autoidentificación voluntaria 2 8. Revisar y firmar	t
Subir curriculum *Indica campo requerido ± SUBIR RESUMEN	▲ CARGAR CARTA DE P	PORTADA	
Informacion personal			
Nomtre legal * Apellido legal *	Número de teléfono principal *	Tipo de teléfono principal	
Segundo nomore legal Duck Sunjo i	iegai 503-310-7574	Cellus	
No tengo un segundo nombre.		Tipro de teléfonos Secundario	
Pais	numero de telefono secundar	rio Célula 🔻	
ESTADOS UNIDOS 👻	Directión de correc electrónice		
	becky mode@spiritmtn.com		
Direction *			
	Fuente de referencia*	*	
Ciudad* Estado* 👻 Códiao postal*			
	Nombre de referencia *		
* 1. ¿Tiene 21 años o más?			
O si			
O No			
* 2. ¿Peede proporcionar la documentación necesaria para demostrar que es ciudad Unidos?	dano estadounidense, residente permanente o ciu	udadano extranjero con autorización para trabajar en los Estados	
() si			



CASINO					
	Doc. Version:	1.0		Page 4	4 of 9
Paycom	Revised by:	Rev	ision #	Dr	aft
How to use Translation in	Effective Date:	Cha	nge #	0	
Browsers	Approval:	Compensation/HRIS-1	raining N	lanager	

### **Translation using Firefox**

External candidates using Firefox can change the language following the provided steps.

Candidate will go to Spirit Mountain Casino and click on "careers" to begin the application process.

In the upper right hand corner the candidate and click on the 3 vertical bars and select "settings"

Scroll down and click on language and select "English" and then select "search for more languages"



Date Originated: Date Revised: New Effective Date:



CASINO				
	Doc. Version:	1.0		Page 5 of 9
Paycom	Revised by:	R	Revision #	Draft
How to use Translation in	Effective Date:	C	Change #	0
Browsers	Approval:	Compensation/HRIS	S-Training M	anager

### Click on "select a language to add"

#### Select preferred language and click "add"

Click "OK"

Eile Edit View Higtory Bookmarks Tools	Help			- a ×
🗮 Home Page - SMC Intranet 🛛 🗙 🖬	Armazon Music Unlimited   Strv: 🗙 📘 Employee Menu 🛛 🗙	🚢 Spirit Mountain Casino   The Ni X 🚯 Settings 🛛 🗙 🕂		
$\leftarrow \rightarrow \mathbf{C}$	Firefox about:preferences		ර Search	© 0 ≡
🌣 Most Visited 👩 Getting Started 🕀 Day	force HCM 😾 Yahoo! 🕀 Suggested Sites 🕀 Web Slice Gallery 🔤 W	age Watch 😾 Yahool 😾 Yahool 🧕 Getting Started		C Other Bookmarks
😥 General				
Home				
Q Search				
Privacy & Security	Language			
φ <sup>r</sup> sync	Choose the languages used to display menus, messages,	Firefox Language Settings	×	
	Choose your preferred language for displaying pages Chock your spetling as you type Files and Applications Downloads	Frefex will doplay the first language as your default and will display alternate langu in the order they appear. English (United States) Select a language to add	nges if necessary Move typ Bown Bernove Add	
	O Saye files to 📕 Downloads	ок	ncel <u>H</u> elp	
	Applications Choose how Firefox handles the files you download from the browsing.			
<ol> <li>Extensions &amp; Themes</li> </ol>				
Eirefox Support	Extensible Markup Language (XML)			



CASINO					
	Doc. Version:	1.0		Pag	ge 6 of 9
Paycom	Revised by:	Revis	ion #		Draft
How to use Translation in	Effective Date:	Chan	ge #	0	
Browsers	Approval:	Compensation/HRIS-Tra	ining M	lanag	ger

Once candidate is a Spirit Mountain Casino employee they can select the language preferred

Select "Choose your preferred language for displaying pages"





CASINO					
	Doc. Version:	1.0		Pa	ge 7 of 9
Paycom	Revised by:	Revis	ion #		Draft
How to use Translation in	Effective Date:	Chan	ge #	0	
Browsers	Approval:	Compensation/HRIS-Tra	aining M	lana	ger

#### **Translation using Microsoft Edge**

External candidates using Microsoft Edge can change the language following the provided steps.

Candidate will go to Spirit Mountain Casino and click on "careers" to begin the application process.

Click on the 3 horizontal dots

Select "Settings"

On left side of page click "languages"

C constant the premiume C con	Intermediate the properties of the propertie	C backward by para personal C backward back and and and C backwards C backwards	- C C tope   superiment	addition of the second se		
Sections   Profile	Internation   Internation </th <th>Settings Control Co</th> <th></th> <th>C Your browser is a</th> <th>anaged by your organization</th> <th></th>	Settings Control Co		C Your browser is a	anaged by your organization	
Q. Sendi vardingi   Prefix   Prefix <td< th=""><th>Q. Sender barring:   Prefix:   Prefix:&lt;</th><th>Q. Seen verning:   Briefs:   Apparance:   Apparance:   Apparance:   O Castrals   Briefs:   Briefs:   Briefs:   Contrals:   Briefs:   Contrals:   Briefs:   Contrals:   Briefs:   Briefs:  &lt;</th><th>Settings</th><th>Your profile</th><th>+ Add profile</th><th></th></td<>	Q. Sender barring:   Prefix:   Prefix:<	Q. Seen verning:   Briefs:   Apparance:   Apparance:   Apparance:   O Castrals   Briefs:   Briefs:   Briefs:   Contrals:   Briefs:   Contrals:   Briefs:   Contrals:   Briefs:   Briefs:  <	Settings	Your profile	+ Add profile	
Notestand     Income     Income       Notestand     Income     Income       Notestand     Income     Income       Statestand     Income     Income       Income     Income     Income	Network       ○       forc       ○         On-training       ○       force       ○         Orient strings       ○       Interset       ○         Orient strings       ○       ○       ○       ○	On change       Import from the import	G. Search settings     Profiles     Privacy, search, and services     Accessments	Profile 1 Sign in for spin: your troowing data access devices	-	
Some copy and parts     Co	<ul> <li>Shear Minosoft Edge</li> <li>Shear Minosoft Edge</li> <li>A fundation</li> </ul>	<ul> <li>Statu copy and pants</li> <li>Copy and pants</li> <li>Copy and pants</li> <li>Payment info</li> <li>Observation</li> <li>Payment info</li> <li>Copy and pants</li> <li>Payment info</li> <li>Second pants</li> </ul>	On startup     New tab page	C form	o ) >	
P Rest settions	⊘ Rest stituys ✿ About Microsoft Edge	Reset totings     About Microsoft Edge	Zorana, copy, and parte     Conclea and site permissions     Conclea and site permissions     Dorbut threase     Dorbut threase     family takes     Anapages     Protess     System	<ul> <li>Payment infe</li> <li>Import browser data</li> </ul>	>	



CASINO					
	Doc. Version:	1.0		Page 8 of 9	
Paycom How to use Translation in	Revised by:	Revis	Revision # D		Draft
	Effective Date:	Chan	<b>Change #</b> 0		
Browsers	Approval:	Compensation/HRIS-Training Manager			

### Click "Add languages"

### Select preferred language and click "Add"

×   🖬	Paycom # - Client Services Login 🗶 🛞 Settings 🗙	+	
3 Edge   edge://setting	s/languages		18 1
		Vaurbooker is managed by your organization	
ings	Languages Preferred languages Websites will square in the file language in the last that they support. Microard Edge signaped in a language, select bloer actions next to Englinh Microard Edge is also languaged in this language	Add languages to re-order year performance, other translations and are a language	
ge Land paste 5 ste permusions wier ty 59 cooft Edge	English (United States). Offer to translate pages that aren't in a language I read <b>Check spelling</b> Enable spellback English English (United States) Costomize spell check	Add languages	



CASINO					
	Doc. Version:	1.0		Page 9 of 9	
Paycom	Revised by:	Revis	Revision #		Draft
How to use Translation in	Effective Date:	Change # 0		0	
Browsers	Approval:	Compensation/HRIS-Training Manager			

The preferred language is now available.

Be sure to have the "Offer to translate pages that aren't in a language I read is enabled

Click on the 3 horizontal dots next to the preferred language and select the box "Offer to translate pages in this language"

Edge   edge://setting	gs/languages		10
Your browser is managed by your organization			
	Languages		
anga	Preferred languages Websites will appear in the first language in the list that they support. To re-order your preferences, offer translations and a Microsoft Edge displayed in a language, which there actions next to a language.	Add languages	
rch, and services	English Microoff Edge is displayed in this language	***	
	English (United States)	D	
ye , and paste d site permissions	German Offer to translate pages that aren't in a language I read		
wser	Check spelling		
y	Enable spelicheck English (United States)		
	English English (United States)	•	
gs osoft Edge	German		
	Customize spell check		